

## Institutional Data SHEET

### INSTITUTIONAL INFORMATION

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| <b>Name of Institution and address</b>   | <b>Matej Bel University in Banská Bystrica</b><br><br>Rectorate<br>Národná 12<br>974 01 Banská Bystrica<br>Slovakia  |
| Erasmus Code   | SK BANSKA01  |
| OID  | E10203466  |
| General Website  | <a href="https://www.umb.sk/">https://www.umb.sk/</a>  |
| Website for International Matters  | <a href="https://www.umb.sk/en/international/">https://www.umb.sk/en/international/</a><br><a href="https://www.umb.sk/en/international/erasmus/">https://www.umb.sk/en/international/erasmus/</a>   |
| <b>International Cooperation Office – location</b>   | Cesta na amfiteáter 1<br>974 01 Banská Bystrica, Slovakia<br><br><a href="https://www.umb.sk/en/international/international-relations-office/">https://www.umb.sk/en/international/international-relations-office/</a>   |
| <b>International Cooperation Office</b><br><i>Vice-Rector for International Cooperation and Lifelong Learning</i><br><i>Erasmus+ Institutional Coordinator</i>                   | <b>doc. PhDr. Katarína Chovancová, PhD.</b><br>+421 48 446 1126<br>email: <a href="mailto:erasmus@umb.sk">erasmus@umb.sk</a> ; <a href="mailto:katarina.chovancova@umb.sk">katarina.chovancova@umb.sk</a>  |
| <b>International Cooperation Office</b><br><i>Head of the Office</i>   | <b>Mgr. Jana Čillíková</b><br>+421 48 446 6729<br>email: <a href="mailto:jana.cillikova@umb.sk">jana.cillikova@umb.sk</a>  |
| <b>International Cooperation Office</b><br><i>Erasmus+ KA131 Coordinator</i>   | <b>Mgr. Viera Pavlovičová</b><br>+421 48 446 6727<br>email: <a href="mailto:viera.pavlovicova@umb.sk">viera.pavlovicova@umb.sk</a>   |
| <b>International Cooperation Office</b><br><i>Erasmus+ KA107/171 Mobilities/Bilateral Agreements</i>   | <b>Mgr. Andrea Bobáková</b><br>+421 48 446 6725<br>email: <a href="mailto:andrea.bobakova@umb.sk">andrea.bobakova@umb.sk</a>   |
| <b>International Cooperation Office</b><br><i>Marketing</i>  | <b>Ing. Anita Dienešová</b><br>+421 48 446 6722<br>email: <a href="mailto:anita.dienesova@umb.sk">anita.dienesova@umb.sk</a>   |
| <b>International Cooperation Office</b><br><i>INcoming Students Coordinator</i><br><br><i>INcoming Teachers and Staff Coordinators</i><br><br><i>Outgoing Teachers and Staff</i> | <b>Mgr. Jana Hubáčeková</b> (email: <a href="mailto:jana.hubacekova@umb.sk">jana.hubacekova@umb.sk</a> )<br>+421 48 446 6724<br><br>Faculty of Economics/Faculty of Arts/Faculty of Political Sciences and IR<br><b>Mgr. Jana Prašovská</b> (email: <a href="mailto:jana.prasovska@umb.sk">jana.prasovska@umb.sk</a> )<br>+421 48 446 6726<br><br>Faculty of Education/Faculty of Law/Faculty of Natural Sciences<br><b>Ing. Anita Dienešová</b> (email: <a href="mailto:anita.dienesova@umb.sk">anita.dienesova@umb.sk</a> )<br>+421 48 446 6722<br><br><b>Mgr. Margaréta Krkošová</b> (email: <a href="mailto:margareta.krkosova@umb.sk">margareta.krkosova@umb.sk</a> )<br>+421 48 446 6728 |

## DATES AND DEADLINES

|   |  |
|---|--|
| Academic Calendar   | <b>Winter Semester</b><br>Lessons: September – December<br>Exam period: December/January<br><br><b>Summer Semester</b><br>Lessons: February – May<br>Exam period: May/June |
| <b>Application Deadlines for nominated Exchange Students:</b> |  |
| For Winter Semester   | Nomination: <b>15th June</b><br>Online Application and all documents: <b>15th July</b>   |
| For Summer Semester   | Nomination: <b>15th October</b><br>Online Application and all documents: <b>15th November</b>  |
| Transcript of Records Procedure:                              | Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.                     |

## LOCAL GRADING SYSTEM

| Local Grade | Grade Definition | Definition in Slovak | Grade symbol | Percentage Rating |
|-------------|------------------|----------------------|--------------|-------------------|
| 1.0         | Excellent        | Výborne              | A            | 100 – 94 %        |
| 1.5         | Very Good        | Veľmi dobre          | B            | 93 – 87 %         |
| 2           | Good             | Dobre                | C            | 86 – 80 %         |
| 2.5         | Satisfactory     | Uspokojivo           | D            | 79 – 73 %         |
| 3           | Sufficient       | Dostatočne           | E            | 72 – 65 %         |
| 4.0 < ...   | Failed           | Nedostatočne         | FX           | 64 % and less...  |

## ACADEMIC SYSTEM

|   |  |
|---|--|
| <b>Bachelor Degree („Bc.“)</b>          |  |
| Years of study (full time course load): | 3 years (6 semesters) / 180 credits in total |
| Minimum credits per semester:           | 30 credits                                   |
| Minimum credits per academic year:      | 60 credits                                   |
| <b>Master Degree („Mgr.“, „Ing.“)</b>   |  |
| Years of study (full time course load): | 2 years (4 semesters) / 120 credits in total |
| Minimum credits per semester:           | 30 credits                                   |
| Minimum credits per academic year:      | 60 credits                                   |
| <b>Doctoral Studies („PhD.“)</b>        |  |
| Years of study (full time course load): | 3 years (6 semesters) / 180 credits in total |
| Minimum credits per semester:           | 30 credits                                   |
| Minimum credits per academic year:      | 60 credits                                   |

## INFORMATION FOR INCOMING STUDENTS

|  |  |
|--|--|
| Application Process  | <a href="https://www.umb.sk/medzinarodne-vztahy/som-zahranicny-student-i-am-a-student-from-abroad/application-process.html">https://www.umb.sk/medzinarodne-vztahy/som-zahranicny-student-i-am-a-student-from-abroad/application-process.html</a>  |
| Course Catalogues  | <a href="https://www.umb.sk/en/international/erasmus/erasmus-courses.html">https://www.umb.sk/en/international/erasmus/erasmus-courses.html</a>  |
| Study Options during the Exchange                                  | It is possible to choose courses from all faculties at Matej Bel University in Banská Bystrica, however 90 % of the chosen courses and ECTS must be from assigned faculty. Chosen courses must always corresponds with the field of the study at home university. Choice of language course is acceptable.   |
| Required Language Skills<br>(it may vary depending on the faculty) | Student: English – B1/B2 (depends the study program), French – B1<br><br>Staff: English, French – B2   |
| I am student from abroad – basic information                       | <a href="https://www.umb.sk/medzinarodne-vztahy/som-zahranicny-student-i-am-a-student-from-abroad/">https://www.umb.sk/medzinarodne-vztahy/som-zahranicny-student-i-am-a-student-from-abroad/</a>  |
| Student Accommodation  | <a href="https://www.umb.sk/en/student-life/accommodation-and-boarding/accommodation-and-boarding.html">https://www.umb.sk/en/student-life/accommodation-and-boarding/accommodation-and-boarding.html</a><br><br>Accommodation in the dormitory needs to be booked ahead. Indicate in our Online Application Form, whether you wish to stay in dormitory or not. The price for a tripple-room may vary from 51,- EUR per person/per month.<br><br>Deadline to submit is:<br><b>15th July</b> – winter semester<br><b>15th November</b> – summer semester |
| Health and Insurance   | Travel insurance is recommended for the whole period of mobility<br><br><a href="https://www.umb.sk/medzinarodne-vztahy/som-zahranicny-student-i-am-a-student-from-abroad/health-insurance.html">https://www.umb.sk/medzinarodne-vztahy/som-zahranicny-student-i-am-a-student-from-abroad/health-insurance.html</a>  |
| Visa Requirements  | <a href="https://www.foreign.gov.sk/web/en/consular_info">https://www.foreign.gov.sk/web/en/consular_info</a><br><br><a href="https://www.umb.sk/medzinarodne-vztahy/som-zahranicny-student-i-am-a-student-from-abroad/visa-requirements.html">https://www.umb.sk/medzinarodne-vztahy/som-zahranicny-student-i-am-a-student-from-abroad/visa-requirements.html</a><br><br>Please contact the Embassy/Consulate at your home country and ask about the current requirements for entering other foreign country.   |

**If any specific information is needed feel free to contact the International Cooperation Office of Matej Bel University.**